



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10310926
Procuring Entity CITY OF CABANATUAN, NUEVA ECIJA
Title Supply and Delivery of Office Supplies
Area of Delivery Nueva Ecija

Solicitation Number: I.B. No.2023-11-PB-GOODS-0094	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Public Bidding	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Office Supplies and Devices	Date Published	14/11/2023
Approved Budget for the Contract: PHP 2,337,871.37	Last Updated / Time	14/11/2023 00:00 AM
Delivery Period: 30 Day/s	Closing Date / Time	05/12/2023 15:00 PM
Client Agency:		
Contact Person: Emeliza Maniquiz Nogoy BAC Secretariat - Head Kapt. Pepe Subd, Cabanatuan City Nueva Ecija Philippines 3100 63-44-9406842 emnbacsecretariat@gmail.com		

Description

INVITATION TO BID
FOR THE
SUPPLY AND DELIVERY OF OFFICE SUPPLIES
I.B. No.2023-11-PB-GOODS-0094

1. The LGU-Cabanatuan City, through the General Fund FY 2023 intends to apply the sum of Two Million Three Hundred Thirty-Seven Thousand Eight Hundred Seventy-One Pesos and 37/100 (P 2,337,871.37) being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Office Supplies. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The LGU-Cabanatuan City now invites bids for the above Procurement Project. Delivery of the Goods is required by Thirty (30) Days. Bidders should have completed, within Two (2) Years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective bidders may obtain further information from LGU-Cabanatuan City and inspect the Bidding Documents at the address given below during 9:00am to 12:00noon and 1:00pm to 4:00pm.
5. A complete set of Bidding Documents may be acquired by Interested Bidders on 14 November 2023 from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P 5,000). The Procuring Entity shall allow the bidder to present its proof of payment for the fees.
6. The LGU-Cabanatuan City will hold a Pre-Bid Conference¹ on 22 November 2023 at 3:00 pm at Conference Room, City Mayor's Office, City Hall Bldg., Kapt. Pepe Subd., Cabanatuan City which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat at the address below on or before 05 December 2023 at 3:00 pm. Late bids shall not be accepted.

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on 05 December 2023 at 3:00 pm at Conference Room, City Mayor's Office, City Hall Bldg., Kapt. Pepe Subd., Cabanatuan City. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10. The LGU-Cabanatuan City reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 34.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

BAC Secretariat Office
Bids and Awards Committee
2F City Government Building
Phase II, Kapt. Pepe Subd., Cabanatuan City
E-mail address: emnbacsecretariat@gmail.com

12. You may visit the website/s:
For downloading of Bidding Documents: <https://www.philgeps.gov.ph/>

NORMAN M. RIÑO
BAC Vice-Chairman
November 13, 2023

1 May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

Pre-bid Conference

Date	Time	Venue
22/11/2023	3:00:00 PM	Conference Room, City Mayor's Office, City Hall Bldg., Kapt. Pepe Subd., Cabanatuan City

Created by Emeliza Maniquiz Nogoy

Date Created 13/11/2023

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