



## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 9438440  
**Procuring Entity** CITY OF CABANATUAN, NUEVA ECIJA  
**Title** Supply and Delivery of Office Supplies  
**Area of Delivery** Nueva Ecija

<b>Solicitation Number:</b>	ITB No.2023-01-PB-GOODS-0001	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Supplies and Devices	<b>Date Published</b>	31/01/2023
<b>Approved Budget for the Contract:</b>	PHP 1,845,099.91	<b>Last Updated / Time</b>	31/01/2023 00:00 AM
<b>Delivery Period:</b>	45 Day/s	<b>Closing Date / Time</b>	21/02/2023 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Emeliza Maniquiz Nogoy BAC Secretariat - Member Kapt. Pepe Subd, Cabanatuan City Nueva Ecija Philippines 3100 63-44-9406842  emnbacsecretariat@gmail.com		

#### Description

INVITATION TO BID  
FOR THE  
SUPPLY AND DELIVERY OF OFFICE SUPPLIES  
ITB No.2023-01-PB-GOODS-0001

- The LGU-Cabanatuan City, through the General Fund FY 2023 intends to apply the sum of One Million Eight Hundred Forty-Five Thousand Ninety-Nine Pesos and 91/100 (₱ 1,845,099.91) being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Office Supplies. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The LGU-Cabanatuan City now invites bids for the above Procurement Project. Delivery of the Goods is required by Forty-Five (45) Days. Bidders should have completed, within Two (2) Years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. (Instructions to Bidders).
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- Prospective bidders may obtain further information from LGU-Cabanatuan City and inspect the Bidding Documents at the address given below during 9:00am to 12:00noon and 1:00pm to 4:00pm.
- A complete set of Bidding Documents may be acquired by interested Bidders on 31 January 2023 from given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (₱ 5,000). The Procuring Entity shall allow the bidder to present its proof of payment for the fees.
- The LGU-Cabanatuan City will hold a Pre-Bid Conference<sup>1</sup> on 08 February 2023 at 9:00 am at Conference Room, City Mayor's Office, City Hall Bldg., Kapt. Pepe Subd., Cabanatuan City which shall be open to prospective bidders.
- Bids must be duly received by the BAC Secretariat at the address below on or before 21 February 2023 at 9:00 am. Late bids shall not be accepted.

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

9. Bid opening shall be on 21 February 2023 at 9:00 am at Conference Room, City Mayor's Office, City Hall Bldg., Kapt. Pepe Subd., Cabanatuan City. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10. The LGU-Cabanatuan City reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 34.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

JOSEPH M. APAN  
Head, BAC Secretariat  
Bids and Awards Committee  
2F City Government Building  
Phase II, Kapt. Pepe Subd., Cabanatuan City  
E-mail address: jabacsecretariat@gmail.com

12. You may visit the website/s:

For downloading of Bidding Documents: <https://www.philgeps.gov.ph/>

January 30, 2023  
SUSANA I. DALLO  
BAC Chairman

1 May be deleted in case the ABC is less than One Million Pesos (Php1,000,000) where the Procuring Entity may not hold a pre-bid conference.

**Pre-bid Conference**

Date	Time	Venue
08/02/2023	9:00:00 AM	Conference Room, City Mayor's Office, City Hall Bldg., Kapt. Pepe Subd., Cabanatuan City

**Created by** Emeliza Maniquiz Nogoy

**Date Created** 30/01/2023

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