



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
RFQ No. 2022-02-EP-GOODS-0010

The CITY GOVERNMENT OF CABANATUAN through its Bid and Awards Committee (BAC), will undertake Emergency Procurement for the Supply and Delivery of Various Commodities for CSWDO in accordance with Section 53.2 Negotiated Procurement of the Revised Implementing Rules and Regulation of Republic Act No. 9184.

Name of Project : *Supply and Delivery of Various Commodities*
 Location : Cabanatuan City
 Brief Description : Provision of Food/Relief Assistance to Individuals affected by the COVID-19 Pandemic (Senior Citizens and PWDs)
 Approved Budget : ₱ 16,999,952.40
 Contract Duration : Thirty (30) Days

A complete set of quotation documents may be purchased by interested proponents on February 23, 2022 from the BAC Secretariat at the BAC Office upon payment of a nonrefundable fee of **Twenty-Five Thousand Pesos (₱ 25,000.00)**. Moreover, eligibility documents to be submitted are (i) photocopy of proponent's Department of Trade and Industry, Cooperative Development Authority or Securities and Exchange Commission Registration Certificate, as the case maybe; (ii) Mayor's Permit; (iii) Income/ Business Tax Return; and (iv) Omnibus Sworn Statement.

Submission of **eligibility** and **quotation** will follow thereafter at the same address above.

The forms, which are part of the quotation documents, shall be the same forms to be submitted by the proponents for their compliance with the schedule of requirements, technical specifications, and financial proposal submission sheet. Two sealed envelopes shall be submitted. One for the Technical Documents and the other for the Financial Documents. Non-compliance therewith shall be a ground for disqualification. The "No Contact Rule" shall apply. Bidders are not allowed to call or talk to any member of the BAC, TWG, or Secretariat right after the opening of the eligibility and quotation documents.

The proponent determined to have the Lowest Price offered shall be required to furnish the BAC a copy of the following documents immediately from receipt of notice thereof:

- 1) Certificate of PhilGEPS Registration;
- 2) Other applicable licenses and permits

The City Government of Cabanatuan hereby reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may call the BAC Secretariat at Telephone No. 044-6004895.

Very truly yours,


SUSANA I. DALLO
BAC Chairman